

Chief Executive

20 MAR 2017



Democratic Services

**JEDBURGH COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

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| <p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p> | <p>Ann Laidlaw – Treasurer United Roxburghshire and Jedburgh Horticultural Society West Leas Bonchester Bridge Hawick Roxburghshire TD9 8TD 01835 862524 07901 656488</p> |
| <p>Address to which payment should be made:</p> | <p>As above</p> |
| <p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p> | <p>The Society was founded over 200 year ago, four days after the Battle of Waterloo and the first Minute Books of the early meetings are now stored in The Hub at Hawick. The Society aims to promote horticultural excellence and encourages the growing of fine examples of fruit, vegetables and flowers through friendly competition. The Society nurtures the gardeners of the future by donating small potted plants to the Primary Schools every year, these are grown on by the children and entered into competition at the Show. The Jed Eye has donated a trophy for the Best Pot Plant. We raise funds and organise the annual Jedburgh Flower Show over the first weekend in September. This Show incorporates flowers, vegetables, handicrafts and school exhibits and involves the whole community by encouraging people of all ages to take part The Society also organises a competition to find the Best Garden in The Royal Burgh and the winner is presented with a trophy at the Show</p> |
| <p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p> | <p>£2,500.00 – this will be match funded by the local business community, Jedburgh Rotary Club, The Jed Eye, various local organisations and by donations from numerous local residents</p> <p>For the past two years the Society has created a stunning floral display throughout the town. In 2016 we organised and maintained over 80 hanging baskets and various flower planters in the town centre. Our aim is to continue with this in the future and hopefully have even more baskets and keep the planters on the street during the winter with different planting</p> |
| <p>When will the donation be required:</p> | <p>June 2017</p> |

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|--|--|
| <p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p> | <p>Jedburgh Horticultural Society Floral Display</p> <p>May – October, 2017</p> <p>Basket planting and sundries £3,000.00 Maintenance £3,000.00</p> <p>Details of the main contributions in 2016 are attached, it is hoped, but not guaranteed, that similar amounts will be raised this year</p> |
| <p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p> | <p>This project has universal support from the community . The baskets and planters enhance the appearance of the town throughout the summer months, encouraging visitors to stay longer and stimulating pride in the community</p> <p>It has been fully endorsed by Jedburgh Community Council, the local elected member, all the local schools, uniformed organisations etc.</p> |
| <p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed:</p> <p>Position Held: Treasurer</p> <p>Date: 17th March, 2017</p> | |
| <p>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</p> | |
| <p>This completed form, accounts and any supporting details should be submitted to Fiona Henderson, Democratic Services Team Leader, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Telephone 01835 826502</p> | |

JEDBURGH HORTICULTURAL SOCIETY

ACCOUNTS - Twelve Months to 30th November, 2016

| <u>INCOME</u> | <u>12 Months to 30th November 2016</u> | | <u>12 Months to 30th November, 2015</u> | |
|----------------------------------|--|-----------|---|------------|
| Coffee Morning | £515.00 | | £855.00 | -£340.00 |
| Show Raffle | inc. | | £400.00 | |
| Sponsorship | £1,140.00 | | £2,110.00 | -£970.00 |
| Show Teas | inc. | | £100.00 | |
| Garden Walk | £0.00 | | £120.00 | |
| Flower Show Cash | £2,215.00 | | inc. | £188.00 |
| Badges | £0.00 | | £105.00 | |
| DVD's | £20.00 | | £90.00 | |
| Door and Donations | inc. | | £1,527.00 | |
| Common Good Fund | £0.00 | | £2,142.00 | |
| Community Grant Scheme | £0.00 | | £5,000.00 | |
| Hanging Basket Donations | £5,450.00 | | £0.00 | |
| Rotary Club (Ladies Pop Up Shop) | £500.00 | | £0.00 | |
| Misc. Plant Sales | £124.00 | | <u>£0.00</u> | |
| | | £9,964.00 | | £12,449.00 |

| <u>EXPENDITURE</u> | <u>12 Months to 30th November 2016</u> | | <u>12 Months to 30th November, 2015</u> | |
|----------------------------|--|-----------|---|------------|
| Insurance | £170.00 | | £170.00 | |
| Advertising | £80.00 | | £160.00 | -£80.00 |
| Printing | £266.40 | | £93.60 | £172.80 |
| Show Prize Money | £2,141.00 | | £2,339.50 | -£198.50 |
| Misc. | £137.60 | | £0.00 | |
| Catering | £585.70 | | £842.85 | -£257.15 |
| Hall Rent | £708.00 | | £748.50 | -£40.50 |
| Judges Expenses | £55.00 | | £110.00 | -£55.00 |
| Badges | £0.00 | | £440.00 | |
| Wilson Signs | £0.00 | | £255.00 | |
| DVD's | £0.00 | | £200.00 | |
| Misc. 's | £0.00 | | £5,241.42 | |
| Hanging Basket Costs | £4,935.00 | | £4,174.20 | £760.80 |
| Cups and Engraving | <u>£108.00</u> | £9,186.70 | <u>£300.85</u> | £15,075.92 |
| Profit/Loss for the Period | £777.30 | | | -£2,626.92 |

| <u>Bank Reconciliation</u> | | | |
|----------------------------|--|--|------------------|
| Balance b/f | Royal Bank of Scotland | | £4,435.74 |
| | Bank of Scotland No. 2 Account (Baskets) | | <u>£0.00</u> |
| | | | £4,435.74 |
| Income | | | <u>£9,964.00</u> |
| | | | £14,399.74 |
| Expenditure | | | <u>£9,186.70</u> |
| | | | <u>£5,213.04</u> |
| Funds in Hand | Royal Bank of Scotland | | £4,698.04 |
| | Bank of Scotland No. 2 Account (Baskets) | | <u>£515.00</u> |
| | | | <u>£5,213.04</u> |

The United Roxburghshire and Jedburgh Horticultural Society

I have examined the Accounts of the above Society for the year ended 30th November 2016, indicating a surplus for the period of £ 777.30 a closing cash balance of £5213.04 and find these to be correctly stated in accordance with the Records, Vouchers and Bank Statements submitted to me.

It should be noted, however, that no supporting documentation in respect of the society's Income or Prize Money was presented for audit.

J. Henderson
Hon. Auditor
30th January 2017

Jedburgh Horticultural Society BASKETS (Income and Expenditure - detailed) Year End - 30th November, 2016

2016 INCOME BASKET ACCOUNT

| Date | | Deposit | Donations | Basket Costs | Total |
|---------------------------------------|----------------------------------|----------|-----------|--------------|-----------|
| <u>Bank of Scotland No. 2 Account</u> | | | | | |
| 1-Dec-15 | Re-open Bank of Scotland Account | 20.00 | 20.00 | | £20.00 |
| 18-Dec-15 | Funds from Christmas Fayre | 200.00 | 200.00 | | |
| | The Baguette Shop | 25.00 | 25.00 | | £225.00 |
| 13-Jan-16 | Peter Hogg of Jedburgh | 35.00 | 35.00 | | |
| | Maclachlan & Wight | 50.00 | 50.00 | | |
| | Maclachlan & Wight | 50.00 | 50.00 | | |
| | Wm. Dodds | 35.00 | 35.00 | | |
| | Kaimburn Joinery | 40.00 | 40.00 | | |
| | Saltire Sports | 35.00 | 35.00 | | |
| | RJT Excavations Ltd. | 70.00 | 70.00 | | |
| | Hislop Floor Coverings | 35.00 | 35.00 | | |
| | Stems of Jedburgh | 35.00 | 35.00 | | £385.00 |
| 14-Jan-16 | Gilbert Developments | 70.00 | 70.00 | | £70.00 |
| 20-Jan-16 | Rotary Club of Jedburgh | 1,000.00 | 1,000.00 | | |
| | Mr. Stuart | 35.00 | 35.00 | | |
| | John Cook Refridgeration | 40.00 | 40.00 | | |
| | D. Harrison | 35.00 | 35.00 | | |
| | Swan & Turner | 35.00 | 35.00 | | |
| | Border Leisure | 35.00 | 35.00 | | |
| | Willow Health Care | 35.00 | 35.00 | | |
| | Carol Henderson | 40.00 | 40.00 | | £1,255.00 |
| 5-Feb-16 | John Laidlaw & son Ltd. | 200.00 | 200.00 | | £200.00 |
| 17-Feb-16 | Runciman & Redpath | 35.00 | 35.00 | | |
| | From Me To You | 35.00 | 35.00 | | |
| | Cartriona Graham | 35.00 | 35.00 | | |
| | Maureen Mitchell & Alan | 70.00 | 70.00 | | |
| | Abbey Stove Shop | 35.00 | 35.00 | | |
| | Colin Robertson Timber Merchants | 45.00 | 45.00 | | |
| | R. Laidlaw | 200.00 | 200.00 | | |
| | T.P. Davidson & Son | 35.00 | 35.00 | | |
| | Deans Accountants | 35.00 | 35.00 | | £525.00 |

Jedburgh Horticultural Society BASKETS (Income and Expenditure - detailed) Year End - 30th November, 2016

2016 INCOME BASKET ACCOUNT

| Date | | Deposit | Donations | Basket Costs | Total |
|--|------------------------------|-----------|-----------|--------------|------------|
| <u>Bank of Scotland No. 2 Account</u> | | | | | |
| 17-Feb-16 | Mrs. E. Hayes | 50.00 | 50.00 | | |
| | Lothian Family Trust | 25.00 | 25.00 | | |
| | The L. S. Starrett Company | 70.00 | 70.00 | | |
| | Jedforest RFC | 100.00 | 100.00 | | |
| | Riverside Rock | 100.00 | 100.00 | | |
| | James Purdie & Sons | 50.00 | 50.00 | | |
| | Middlimiss Embroidery Ltd. | 100.00 | 100.00 | | |
| | Sharlene Lunn Hair Design | 50.00 | 50.00 | | £545.00 |
| 24-Feb-16 | Dot Elliott | 70.00 | 70.00 | | |
| | Anne Booth | 35.00 | 35.00 | | £105.00 |
| 7-Mar-16 | D. Thomson & Son | 35.00 | 35.00 | | |
| | L. Hawthorn | 35.00 | 35.00 | | |
| | A. Learnmouth Butcher | 40.00 | 40.00 | | |
| | Craig Thomson | 40.00 | 40.00 | | £150.00 |
| 18-Mar-16 | Laura Gates Antiques | 35.00 | 35.00 | | |
| | Jedburgh Pharmacy | 35.00 | 35.00 | | |
| | Donations (Misc.) | 90.00 | 90.00 | | £160.00 |
| 9-May-16 | The Marquiss of Lothian | 50.00 | 50.00 | | |
| | M. J. McGovern | 35.00 | 35.00 | | |
| | Simply Scottish | 35.00 | 35.00 | | |
| | Mr & Mrs Armitage | 35.00 | 35.00 | | |
| | Jedburgh Eye | 500.00 | 500.00 | | |
| | Mr. & Mrs. C. Turner | 25.00 | 25.00 | | |
| | Royal Bank of Scotland | 35.00 | 35.00 | | £715.00 |
| 18-May-16 | Cash from Coffee Morning | 350.00 | 350.00 | | |
| | Craig Fenton & Clair Melling | 100.00 | 100.00 | | |
| | Callants Club | 70.00 | 70.00 | | |
| | Scott & Foggon Ltd. | 50.00 | 50.00 | | £570.00 |
| 27-May-16 | Rutherford/Wharton Family | 50.00 | 50.00 | | |
| | J. Turnbull | 35.00 | 35.00 | | |
| | Donations | 15.00 | 15.00 | | £100.00 |
| 15-Jun-16 | Cameron Jeffrey | 100.00 | 100.00 | | £100.00 |
| 18-Jul-16 | Basket Watering | -1,120.00 | | -1,120.00 | -£1,120.00 |

Jedburgh Horticultural Society BASKETS (Income and Expenditure - detailed) Year End - 30th November, 2016

2016 INCOME BASKET ACCOUNT

| Date | | Deposit | Donations | Basket Costs | Total |
|--|---------------------------|-----------|-----------|--------------|----------------------|
| <u>Bank of Scotland No. 2 Account</u> | | | | | |
| 18-Jul-16 | Sinclair Court Solicitors | 20.00 | 20.00 | | |
| | Ex Callants Association | 90.00 | 90.00 | | |
| | Heather Smith | 40.00 | 40.00 | | £150.00 |
| 24-Aug-16 | First Taxis (Ray & Pat) | -1,200.00 | | -1,200.00 | -£1,200.00 |
| 25-Aug-16 | Harry Jeffrey | -125.00 | | -125.00 | -£125.00 |
| 31-Aug-17 | Basket Watering | -1,030.00 | | -1,030.00 | -£1,030.00 |
| 30-Sep-16 | Events Forum | 100.00 | 100.00 | | £100.00 |
| | C. Wylie | 25.00 | 25.00 | | £25.00 |
| 30-Sep-16 | Lodge St. John | 50.00 | 50.00 | | £50.00 |
| 23-Nov-16 | Basket Watering | -1,460.00 | | -1,460.00 | -£1,460.00 |
| Total | | 515.00 | 5,450.00 | -4,935.00 | <u>515.00</u> |